These events are open to all UGA graduate students and post-doctoral scholars. See our [CTL Events Calendar](#) for options open to other UGA faculty and staff.

Spring 2024 CTL Programs & Courses

THE GRADTEACH CERTIFICATE

The GradTeach Certificate is a non-academic certificate program designed to support the preparation of UGA graduate students to engage effectively in instruction, with an eye on their future careers. Participants in the program will be exposed to basic foundations in the science and best practices of effective teaching. Along the way, they will also create materials that may be useful in their development of a teaching statement and teaching portfolio. Upon successful completion of the program, participants will be presented with a certificate and letter of documentation from the CTL. [Learn more about the GradTeach Certificate](#).

GRSC 7770: GRADUATE TEACHING SEMINAR (CRN 69192)

Wednesdays | 1:50 p.m. – 3:50 p.m. | MLC 372 | OPEN to ALL Disciplines

Dr. Kelly Ford, Assistant Director for TA Development and Recognition (CTL)

This interdisciplinary section of the course provides graduate teaching assistants with knowledge of pedagogical approaches and available support systems. It fulfills UGA's TA Policy.

Spring 2024 GradTeach Special Events

SPRING TEACHING CELEBRATION (STC REGISTRATION)

Wednesday, April 3rd | 12:00 p.m. – 2:00 p.m. | Victor K. Wilson Ballroom in Memorial Hall

Join us at our annual Spring Teaching Celebration (STC), which showcases and recognizes the accomplishments and innovations of our graduate student teaching community. This signature CLT event celebrates YOU and will include a poster fair, refreshments, raffle, and much more! [Learn more about STC](#).

Spring 2024 Programming: At-A-Glance

Click on workshop, event, or program title (see below) for link to description and registration.

Workshop, Event, or Program Title	Date	Time	Location	Type
Adding and Organizing Content for Successful Learning Experiences in eLC	Wednesday, January 17th	11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.	Zoom	eLC Foundations Workshop
	Friday, January 19th	2:00 p.m. – 3:15 p.m.	PSY 164	
Metacognition & Motivation	Tuesday, January 23rd	12:40 p.m. – 2:10 p.m.	MLC 372	GradTeach Workshop
Meaningful Interaction with Perusall	Wednesday, January 24th	10:15 a.m. – 11:15 a.m. & 1:40 p.m. – 2:40 p.m.	Zoom	eLC Foundations Workshop
	Friday, February 2nd	12:30 p.m. – 1:45 p.m.	PSY 164	
Building Assessments with Quizzes & Question Libraries in eLC	Wednesday, February 7th	11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.	Zoom	eLC Foundations Workshop
	Wednesday, April 17th	1:40 p.m. – 2:40 p.m.		
	Friday, February 9th & Tuesday, April 16th	12:30 p.m. – 1:45 p.m.	PSY 164	
"Thanks Bestie!": Setting Healthy and Respectful Boundaries with Students	Friday, February 9th	10:10 a.m. – 11:10 a.m.	M.A.L.L. CTL, N6	TA Café
Cultivating Belonging by Building Community	Tuesday, February 13th	2:20 p.m. – 3:35 p.m.	MLC 372	GradTeach Workshop

Session	Date	Time	Location	Type
Leveraging eLC Discussions & Announcements to Boost Student Participation	Tuesday, February 13th	11:10 a.m. – 12:20 p.m.	PSY 164	eLC Foundations Workshop
	Wednesday, February 14th	11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.	Zoom	
Exploring Testing Integrity Management Tools in eLC	Tuesday, February 20th	11:10 a.m. – 12:20 p.m.	PSY 164	eLC Foundations Workshop
	Wednesday, February 21st	11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.	Zoom	
Establishing Course Policies	Friday, February 23rd	11:30 a.m. – 12:45 p.m.	MLC 372	GradTeach Workshop
Classroom Etiquette: Managing Incivility, Disruption, and Distress	Thursday, February 29th	11:10 a.m. – 12:10 p.m.	M.A.L.L., CTL, N6	TA Café
BOPPPS on up to the Top (of Lesson Planning)	Thursday, March 14th	2:20 p.m. – 3:35 p.m.	MLC 372	GradTeach Workshop
TILTed Towards Success	Monday, March 18th	11:15 a.m. – 12:15 p.m.	MLC 372	GradTeach Workshop
Grading Assignments and Configuring your eLC Gradebook	Tuesday, March 19th	11:10 a.m. – 12:20 p.m.	PSY 164	eLC Foundations Workshop
	Friday, April 12th	12:30 p.m. – 1:45 p.m.		
	Wednesday, March 20th	1:40 p.m. – 12:20 p.m.	Zoom	
	Wednesday, April 10th	11:20 a.m. – 12:20 p.m.		
Managing 'Hot Topics': Strategies for Navigating Challenging Conversations in the Classroom	Monday, March 25th	3:00 p.m. – 4:00 p.m.	M.A.L.L., CTL, N6	TA Café
Navigating Assignment Submissions and Delivering Effective Feedback in eLC	Wednesday, March 27th	11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.	Zoom	eLC Foundations Workshop
	Friday, March 29th	2:00 p.m. – 3:15 p.m.	PSY 164	
Spring Teaching Celebration	**Wednesday, April 3rd**	**12:00 p.m. – 2:00 p.m.**	**Memorial Ballroom**	**GradTeach Special Event**

Enhancing eLC Content with Interactive and Accessible Files & Pages	Wednesday, April 3rd	11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.	Zoom	eLC Foundations Workshop
	Friday, April 5th	12:30 p.m. – 1:45 p.m.	PSY 164	
Preparing for the Job Market: Writing your Teaching Statement	Tuesday, April 9th	9:00 a.m. – 10:30 a.m. & 3:45 p.m. – 5:15 p.m.	MLC 372	GradTeach Workshop
Closing out the Semester with eLC Essentials	Friday, April 26th	12:30 p.m. – 1:45 p.m.	PSY 164	eLC Foundations Workshop
	Wednesday, May 1st	1:40 p.m. – 2:40 p.m.	Zoom	
	Wednesday, May 8th	11:20 a.m. – 12:20 p.m.		

Spring 2024 GradTeach Workshops & TA Cafés

METACOGNITION & MOTIVATION (WORKSHOP REGISTRATION)

Tuesday, January 23rd (MLC 372) | 12:40 p.m. – 2:10 p.m. | GradTeach Workshop

facilitated by Dr. Ruth Poproski, Associate Director for Teaching & Learning (CTL)

Effective teaching and learning rely on more than just the mechanisms of memory. Both a learner's motivation to learn and their metacognitive behaviors can have a significant effect on whether and how much they learn. What you do as an instructor can impact both student motivation and metacognition (and, ultimately, their success as learners). In this workshop, we'll focus on exactly that: theories of motivation and metacognition in relation to learning, and how they can inform your teaching.

This workshop aligns with Module 1.2 in the GradTeach Certificate program. #metacognition # motivation

"THANKS BESTIE!": SETTING HEALTHY AND RESPECTFUL BOUNDARIES WITH STUDENTS (TA CAFÉ REGISTRATION)

Friday, February 9th (M.A.L.L., CTL, North Instructional Plaza N6) | 10:10 a.m. – 11:10 a.m.

facilitated by 2024 Future Faculty Fellows

Maintaining healthy boundaries with students can be a challenging task. Whether you find yourself being referred to as 'bestie' or spending too much of your time responding to distraught emails, in this first TA Café of the semester, we will offer strategies for developing a teaching persona that is professional and friendly while still protecting your energy and work.

CULTIVATING BELONGING BY BUILDING COMMUNITY (WORKSHOP REGISTRATION)

Tuesday, February 13th (MLC 372) | 2:20 p.m. – 3:35 p.m. | GradTeach Workshop

facilitated by Dr. Ruth Poproski, Associate Director for Teaching & Learning (CTL)

Teaching effectiveness often relies on our students' sense of "belonging" in a class. One way to increase the likelihood that your students experience belonging in your classes is to engage in practices that help to build community among and with your students. That is, you should intentionally work toward cultivating an environment in which you and your students are engaged in positive relationships with shared goals and a sense of comfort in the environment. In this workshop we'll walk you through the "what", "why" and "how" of creating community in classes that you teach (or TA).

This workshop aligns with Module 2.2 in the GradTeach Certificate program. #community

ESTABLISHING COURSE POLICIES (WORKSHOP REGISTRATION)

Friday, February 23rd (MLC 372) | 11:30 a.m. – 12:45 p.m. | GradTeach Workshop

facilitated by Dr. Kelly Ford, Senior Assistant Director for TA Development & Recognition (CTL)

How you choose, craft, and communicate course policies can significantly impact your students' ability to learn and succeed. In this workshop, we will provide you with the evidence-based tools you need to curate course policies that are likely to support student success.

This workshop aligns with Module 2.3 in the GradTeach Certificate program. #coursepolicies

CLASSROOM ETIQUETTE: MANAGING INCIVILITY, DISRUPTION, AND DISTRESS (TA CAFÉ REGISTRATION)

Thursday, February 29th (M.A.L.L., CTL, North Instructional Plaza N6) | 11:10 a.m. – 12:10 p.m.

facilitated by 2024 Future Faculty Fellows

Need help learning to manage your classroom environment? Join us for a collaborative session on learning communities where we will discuss preventative measures and actionable tools you can implement in your classroom to foster an ideal learning environment. We will address topics such as disruptive use of technology, classroom biases, and discussion etiquette.

BOPPPS ON UP TO THE TOP (OF LESSON PLANNING)! (WORKSHOP REGISTRATION)

Thursday, March 14th (MLC 372) | 2:20 p.m. – 3:35 p.m. | GradTeach Workshop

facilitated by Dr. Kelly Ford, Senior Assistant Director for TA Development & Recognition (CTL)

Lesson planning allows us the space to think about how an individual class session will be structured *and* how it will fit into the larger narrative of the course. In this workshop, we'll take a backwards design lens to our daily lesson plan. We'll discuss the BOPPPS template of (daily) lesson planning and use it to align our outcomes, learning activities, and assessments into an engaging, cohesive whole.

This workshop aligns with Module 3.2 in the GradTeach Certificate program. #BOPPPS

TILTED TOWARDS SUCCESS (WORKSHOP REGISTRATION)

Monday, March 18th (MLC 372) | 11:15 a.m. – 12:15 p.m. | GradTeach Workshop

facilitated by Dr. Sheryl Meskin, Assistant Director for Teaching Engagement (CTL)

Transparency in Learning and Teaching—aka TILT—is a framework that we can use to communicate assignment expectations. By clearly explaining the goal, purpose, and steps for completing an assignment to our students, we allow them to focus their energy on the assignment itself, instead of trying to figure out what exactly we want. In this workshop, we'll discuss the benefits of the TILT framework and identify how to "TILT" an assignment prompt in our individual contexts.

This workshop aligns with Module 3.3 in the GradTeach Certificate program. #TILT

MANAGING 'HOT TOPICS': STRATEGIES FOR NAVIGATING CHALLENGING CONVERSATIONS IN THE CLASSROOM (TA CAFÉ REGISTRATION)

Monday, March 25th (M.A.L.L., CTL, North Instructional Plaza N6) | 3:00 p.m. – 4:00 p.m.

facilitated by 2024 Future Faculty Fellows

Our current culture is full of 'hot topics' that range from Taylor Swift's recent twitter post to presidential election and everything in between. Learning to navigate these challenging conversations is crucial to creating a critical yet constructive environment where students are able to discuss important current issues. In this final TA Café of the semester, we will workshop strategies for incorporating 'hot topics' into your lessons to promote understanding within and beyond your classroom.

PREPARING FOR THE JOB MARKET: WRITING YOUR TEACHING STATEMENT (WORKSHOP REGISTRATION)

Tuesday, April 9th (MLC 372) | 9:00 a.m. – 10:30 a.m. & 3:45 p.m. – 5:15 p.m. (offered twice) | GradTeach Workshop

facilitated by Dr. Kelly Ford, Senior Assistant Director for TA Development & Recognition (CTL)

If you've ever asked Dr. Google, PhD: *What is a teaching philosophy statement?* -or- *How do I write a teaching statement?* you were likely inundated (overwhelmed?) with resources, all presenting different points of view. It's hard to know where or how to start. In this workshop, you'll leave with a key understanding of what the TPS is, when and why you need it, and who you are writing it for. We'll also identify your core teaching values and connect them with your concrete classroom practice. You'll leave with a clear concept map of your teaching and how you can translate it into a TPS for the academic job search.

Spring 2024 Learning Technology[1] Workshops

ADDING AND ORGANIZING CONTENT FOR SUCCESSFUL LEARNING EXPERIENCES IN ELC (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Wednesday, January 17th (Zoom) | 11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.
Friday, January 19th (PSY 164) | 2:00 p.m. – 3:15 p.m. | Learning Technology Workshop

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

Join us for this introduction to eLC – UGA's learning management system. We'll cover the basics of accessing the platform and your courses, adding modules to your course shell, uploading your course syllabus, and adding content and assignments. This session is part of a series that supports faculty in foundational eLC skills for their teaching and is ideal for faculty members who are new to the University or anyone who wants to learn how to use eLC.

MEANINGFUL INTERACTION WITH PERUSALL (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Wednesday, January 24th (Zoom) | 10:15 a.m. – 11:15 a.m & 1:40 p.m. – 2:40 p.m.
Friday, February 2nd (PSY 164) | 12:30 p.m. – 1:45 p.m. | Learning Technology Workshop

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

Perusall is a social annotation platform that allows your students to engage not just with classroom materials (e.g., readings, articles, podcasts) but also with each other. Join us for this workshop on using Perusall. Learn about creating reading assignments, posting to eLC, and promoting deep engagement with your course content. This session is part of a series that equips faculty with essential skills to boost student engagement within eLC and is ideal for educators looking to create more interactive and participatory online learning experiences.

BUILDING ASSESSMENTS WITH QUIZZES & QUESTION LIBRARIES IN ELC (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Wednesday, February 7th (Zoom) | 11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.
Friday, February 9th (PSY 164) | 12:30 p.m. – 1:45 p.m. | Learning Technology Workshop

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

Did you know that you can use eLC to store, facilitate, and grade quizzes and exams in your course? Join us for this workshop to learn all about the eLC Quiz and Question Library tools. This workshop is

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[1] All Learning Technology workshops are open to UGA faculty, staff, post-doctoral scholars, and graduate students. They are offered three times: once in person, twice on Zoom. Link for Zoom will be provided upon registration.

part of a series that is offered throughout the semester. At the end of this workshop, you should be able to create your own quizzes and exams in eLC. This session is part of a series that equips faculty with essential skills to boost student engagement within eLC and is ideal for educators looking to create more interactive and participatory online learning experiences.

LEVERAGING eLC DISCUSSIONS & ANNOUNCEMENTS TO BOOST STUDENT PARTICIPATION (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Tuesday, February 13th (PSY 164) | 11:10 a.m. – 12:20 p.m. | Learning Technology Workshop
Wednesday, February 14th (Zoom) | 11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

Foster active engagement and interaction among your students by integrating the robust communication and collaboration features in your eLC course. Explore using the announcement tool to support student success and learn about best practices for using the discussion tool to promote student-led discourse surrounding your course content. This workshop is part of a series on engaging practices in eLC that continues throughout the semester and is ideal for faculty who are looking to enhance their teaching practices using learning technologies.

EXPLORING TESTING INTEGRITY MANAGEMENT TOOLS IN eLC (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Tuesday, February 20th (PSY 164) | 11:10 a.m. – 12:20 p.m. | Learning Technology Workshop
Wednesday, February 21st (Zoom) | 11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

Online quizzes and exams offer great flexibility for students and instructors alike. But sometimes, there are concerns about how secure an online assessment can be. Join us for this workshop to learn about the tools available to ensure the integrity of your online assessments using eLC. This session is part of a series on technology-enhanced assessment practices and is ideal for faculty members who are interested in using eLC to reduce some assessment and grading workload.

GRADING ASSIGNMENTS AND CONFIGURING YOUR eLC GRADEBOOK (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Tuesday, March 19th (PSY 164) | 11:10 a.m. – 12:20 p.m. | Learning Technology Workshop
Wednesday, March 20th (Zoom) | 1:40 p.m. – 2:40 p.m.

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

The gradebook is an essential tool in eLC and can be used to communicate student performance in a variety of ways to best suit your course. Join us to learn about setting up your gradebook, creating grade categories, customizing the display, and entering grades for students. This session is part of a series that supports faculty in foundational eLC skills for their teaching and is ideal for faculty members who are new to the University or anyone who wants to learn how to use eLC.

NAVIGATING ASSIGNMENT SUBMISSIONS AND DELIVERING EFFECTIVE FEEDBACK IN ELC (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Wednesday, March 27th (Zoom) | 11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.
Friday, March 29th (PSY 164) | 2:00 p.m. – 3:15 p.m. | Learning Technology Workshop

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

eLC's Assignments tool offers robust features that customize submissions, give you a variety of ways to deliver feedback, and make assignment grading fast and efficient! Join this session to review various assignment submission types, discover how to utilize the Quick Eval tool and write digital annotations, and learn the options for delivering impactful digital feedback, including audio and video tools. Whether you're a beginner or looking to refine your skills, this session will equip you with the tools and techniques needed for seamless eLC assignment management. This session is part of a series on technology-enhanced assessment practices and is ideal for faculty members who are interested in using eLC to reduce some assessment and grading workload.

ENHANCING ELC CONTENT WITH INTERACTIVE AND ACCESSIBLE FILES & PAGES (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Wednesday, April 3rd (Zoom) | 11:20 a.m. – 12:20 p.m. & 1:40 p.m. – 2:40 p.m.
Friday, April 5th (PSY 164) | 12:30 p.m. – 1:45 p.m. | Learning Technology Workshop

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

eLC allows you to create new content and resources directly in your course. The files created and uploaded in this way are more accessible for students who need to make use of screen readers, mobile devices, and translation services. Join us for this session to learn about creating new files using eLC to provide a more accessible learning experience for your students. This session is part of a series that equips faculty with essential skills to boost student engagement within eLC and is ideal for educators looking to create more interactive and participatory online learning experiences.

GRADING ASSIGNMENTS AND CONFIGURING YOUR ELC GRADEBOOK (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Wednesday, April 10th (Zoom) | 11:20 a.m. – 12:20 p.m.
Friday, April 12th (PSY 164) | 12:30 p.m. – 1:45 p.m. | Learning Technology Workshop

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

The gradebook is an essential tool in eLC and can be used to communicate student performance in a variety of ways to best suit your course. Join us to learn about setting up your gradebook, creating grade categories, customizing the display, and entering grades for students. This session is part of a series that supports faculty in foundational eLC skills for their teaching and is ideal for faculty members who are new to the University or anyone who wants to learn how to use eLC.

BUILDING ASSESSMENTS WITH QUIZZES & QUESTION LIBRARIES IN ELC (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Tuesday, April 16th (PSY 164) | 11:10 a.m. – 12:20 p.m. | Learning Technology Workshop
Wednesday, April 17th (Zoom) | 1:40 p.m. – 2:40 p.m.

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

Did you know that you can use eLC to store, facilitate, and grade quizzes and exams in your course? Join us for this workshop to learn all about the eLC Quiz and Question Library tools. This workshop is part of a series that is offered throughout the semester. At the end of this workshop, you should be able to create your own quizzes and exams in eLC. This session is part of a series that equips faculty with essential skills to boost student engagement within eLC and is ideal for educators looking to create more interactive and participatory online learning experiences.

CLOSING OUT THE SEMESTER WITH ELC ESSENTIALS (LEARNING TECHNOLOGY WORKSHOP REGISTRATION)

Friday, April 26th (PSY 164) | 12:30 p.m. – 1:45 p.m. | Learning Technology Workshop
Wednesday, May 1st (Zoom) | 1:40 p.m. – 2:40 p.m.
Wednesday, May 8th (Zoom) | 11:20 a.m. – 12:20 p.m.

facilitated by Cat Flippen, Assistant Director for Learning Technologies (CTL)

In this training session, we will guide you through the essential steps to effectively wrap up your course in eLC. Learn how to finalize grades, conduct course evaluations, and archive content for future reference. Whether you're a seasoned user or new to Brightspace, this session will equip you with the tools and knowledge needed to successfully conclude your semester and prepare for the next semester. This session is ideal for faculty members who are new to the University or for anyone who wants a refresher or small group guidance on getting their eLC courses finalized.